

EIC (LOCAL)

Mansfield ISD 220908 ACADEMIC ACHIEVEMENT CLASS RANKING

CONSISTENT APPLICATION FOR GRADUATING CLASS

The District shall apply the same class rank calculation method and rules for local graduation honors for all students in a graduating class, regardless of the school year in which a student first earned high school credit.

CLASS RANK

A student's rank in class shall be determined by calculating all grades earned in high school credit courses, including high school credit courses taken in middle school. [See provisions at GRADE POINT AVERAGE, ~~above,~~ TRANSCRIPTS, ~~below, and~~ EIC(LEGAL) and Title 19 Texas Administrative Code.]

TRANSCRIPTS

A student's transcript is a working document and is not considered a final document until all courses have been factored upon graduation. Any official or unofficial transcript requested, prior to the fulfillment of the student's senior year and passing all appropriate courses for graduation, is an incomplete transcript and only reflects the information credited to that point and time. The official transcript, after graduation, is usually available about three weeks from the senior's last day of exams.

GRADING SYSTEM

GRADE POINT AVERAGE

The following guidelines govern the calculation of grade point averages (GPA):

1. All numerical grades, **include failing grades**, earned in high school credit courses, including high school credit courses taken in middle school, shall be used to compute a student's GPA **and class rank**.
2. Students may be awarded credit for a course only once when taken at the level the student chooses to take the course. **Students may not repeat a course for which they have earned credit**. If retaking a course due to failure, each average shall be used in the computation of the student's GPA.
3. Grades earned through credit by examination, with or without prior instruction; virtual school and distance learning; correspondence courses; dual credit or concurrent enrollment courses; summer school courses; and night school courses shall be used in the computation of a student's GPA.
4. Any course, program, or alternative time frames for courses, other than those the District offers and controls, shall be preapproved for any consideration for credit.
5. **4.0 GPA's are available upon request but shall not be used in class rank calculation.**

WEIGHTED CREDIT

The District uses a weighted numerical grading system. In calculating GPA, ten points (per semester) shall be added to a student's average in Advanced Placement (AP), Pre-AP, Academic Decathlon, and courses considered to be District-approved college level dual credit courses. All other courses shall not receive weighted points for completion. A weighted 4.0 GPA is calculated as follows:

100+	=	5 points
90-99	=	4 points
80-89	=	3 points
70-79	=	2 points
60-69	=	1 points
0-59	=	0 points

~~No~~ Non-weighted courses shall not receive credit points ~~shall be added~~ for grades lower than 70.

Weighted grading shall be reflected in the student's GPA and not numerically per course on either the student's report card or transcript.

If a District-approved college level dual credit course awards credit for a 60–69 (a letter grade of D) it shall be recorded on the student's report card and transcript. In this case, the student shall receive credit for the course, but no weighted credit shall be awarded.

Course grades higher than 100 earned through credit by examination, with or without prior instruction; virtual school and distance learning; correspondence courses; dual credit or concurrent enrollment courses; summer school courses; and night school courses shall be rounded down to a grade of 100.

TRANSFER STUDENTS

STUDENTS WITHIN TEXAS

The District shall accept all credits earned toward state graduation requirements by students in accredited Texas school districts, including credits earned in accredited summer school programs. Credits earned in local credit courses may be transferred at the District's discretion. A transfer student shall not be prohibited from attending school pending receipt of transcripts or academic records from the district the student previously attended. 19 TAC 74.26(a)(1) [See FD(LEGAL)]

TRANSFERS FROM OUT-OF-STATE OR NONPUBLIC SCHOOLS

Out-of-state or out-of-country transfer students (including foreign exchange students) and transfer students from Texas nonpublic schools are eligible to receive Texas diplomas but shall complete all applicable high school graduation requirements. Any course credits required for graduation that are not completed before enrollment may be satisfied through credit by examination, correspondence courses, distance learning, or completing the course, according to the provisions of 19 Administrative Code

74.26. 19 TAC 74.51(f), .61(f), .71(g) [See EHDB, EHDC, EHDE, EI, and EIF]

TRANSFER GRADES

The following is a conversion chart for students entering the District for the first time in grades 9–12; this chart shall be used if the previous school attended does not have a conversion chart of its own:

Letter Grade	Numerical Grade
A+	98
A	95
A-	92
B+	88
B	85
B-	82
C+	78
C	75
C-	72
D+	68
D	65
D-	62
F	55

Students transferring into the District from another district shall not receive weighted credit for courses taken in the previous district if the course(s) in question are not offered in the District.

Students transferring into the District from another district shall not receive weighted credit for any course that the District offers but does not award weighted credit.

GRADUATION HONORS

STATE RECOGNITION AS HIGHEST RANKING GRADUATE

For the purpose of applications to institutions of higher education, the District shall calculate class rank, as required by state law. [See EIC(LEGAL)]

CLASS RANK FOR STUDENTS GRADUATING IN 2022-23

Class rank shall be determined by calculating all grades earned in high school credit courses, including high school credit courses taken in middle school in the following curriculum categories:

- 1. English/language arts;**
- 2. Mathematics;**
- 3. Science;**
- 4. Social studies; and**
- 5. Languages other than English (LOTE).**

CLASS RANK FOR LOCAL GRADUATION HONORS

For the purpose of determining honors to be conferred during graduation activities, the District shall calculate class rank for the valedictorian, salutatorian, top ten **or top twenty** students, summa cum laude students, magna cum laude students, and cum laude

students at the end of the fall semester of the students' senior year.

CLASS RANK FOR
LOCAL GRADUATION
HONORS FOR
GRADUATES
STARTING IN 2019-20

For the purpose of determining honors to be conferred during graduation activities, the District shall calculate class rank for the valedictorian, salutatorian, top ten or top twenty students, summa cum laude students, magna cum laude students, and cum laude students at the end of the 5th six weeks of the students' senior year.

VALEDICTORIAN
AND SALUTATORIAN

A student who graduates from the District in the top 25 percent of his or her high school class shall meet a specific graduation plan, set by the state, to meet automatic admission as an undergraduate student to an institute of higher education. [See EIC(LEGAL) and Title 19 Texas Administrative Code.]

The valedictorian and salutatorian shall be the two eligible students with the highest class rank, respectively. [See CLASS RANK, above]

The following guidelines shall apply:

- The student must have been continuously enrolled in the same District high school for the two full school years preceding earning the honor of valedictorian or salutatorian;
- The enrollment date shall be no later than on or before September 1 of the student's junior year; and
- The student shall be graduating in no more than four years of high school.

BREAKING TIES

The District shall compute the weighted GPAs to a significant amount of decimal places to declare the student with the highest rank in class.

In case a tie still exists, the tie shall be broken using the following series of tiebreakers to determine the student with the highest rank in class:

- Count the number of AP classes taken and passed per half credit.
- If still tied, count the number of Pre-AP courses taken and passed per half credit.
- If still tied, average the full junior year and senior fall semester.

TOP TEN OR
TWENTY
GRADUATES

The ~~ten~~ eligible students with the highest GPAs shall be the top ten **or twenty** ranking graduates of their class, respectively. [See CLASS RANK, above]

BREAKING TIES

The District shall compute the weighted GPAs to a significant amount of decimal places to declare the top ten students.

With the exception of ties between the top two highest GPAs, if the tie is not broken by applying this method, the District shall recognize all students involved in the tie as sharing the honor and title. All students involved in the tie shall receive the same rank, and the next position(s) shall be skipped, e.g., 5 of 450, 5 of 450, then 7 of 450. If students tie for place 10, each shall be bestowed as 10.

HONOR GRADUATES

An honor graduate is any student who has a 95.00 cumulative average or higher: summa cum laude (100.00 +), magna cum laude (97.00–99.99) and cum laude (95.00–96.99). These honors shall be determined at the end of the fall semester of the senior year.

THREE-YEAR GRADUATES

In order to be considered a three-year graduate, a student must have met all the requirements and must:

- Have been continuously enrolled in the same District high school for the two full school years preceding earning the honor of valedictorian or salutatorian;
- Have an enrollment date no later than on or before September 1 of the student's sophomore year; and
- Be graduating in no more than three years of high school. A three-year graduate shall not be allowed to claim any local graduation honor if the student is requesting to walk with his or her four-year cohort. A three-year graduate may walk at graduation only once.

TWO CONTINUOUS-YEAR EXCEPTION

Upon high school attendance rezoning by the District, the students who have been rezoned and the students taking a new school option shall be eligible for local graduation honors until the student body has been enrolled long enough at the new school to meet the requirement that the students be continuously enrolled in the same District high school for two full school years.

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